



Prospectus January 2021

Our Nursery School

Stoneytots is a daycare and nursery facility that operates within the grounds of Stoneydelph Primary School.

Stoneytots Daycare and Nursery caters for children from the age of 2 up to Reception age. The Nursery class work very closely with the Reception class within the school which often helps with the transition of your child moving from nursery to reception as it is a familiar environment with familiar faces.



The daycare/nursery is set in extensive grounds with their own safe and enclosed playground, gardens, wildlife areas and playing fields all of which are home to an array of birds and wildlife that the children can enjoy. Pupils also enjoy regular engagement with a specialist music teacher each week.

The school and nursery are Ofsted rated 'Good'.

The following information is taken from our Ofsted report in February 2017.

- The early years leader is effective. She has a good understanding of the demands of the curriculum. She uses this knowledge to ensure that staff provide children with activities which challenge their thinking well.
- The day care provision caters for two and three year old children. The well-designed environment accommodates children of different ages well. For example, children can access rest/sleeping spaces if they need to. Children are well cared for.
- Teaching is effective. Children in the day care and the Nursery experience initial phonic and number work. As a result of good teaching, children make good progress in early reading and mathematics. Children engage in activities which are appropriately challenging. They collaborate well. For example, two boys in Reception talked about how they mix up letters such as 'd' and 'p'. Through discussion, they ensured that they formed these letters correctly in their spelling work.
- Children behave well as they enjoy their learning. Good behaviour and moral codes are established in the early years.
- The early years leader works with parents to clarify best ways to develop the partnership between the school and the home. 'Stay and read' sessions are proving popular, with parents spending time in the classrooms seeing how staff encourage children to read. The school has also developed effective partnerships with external support agencies. This means that staff can access support for specific learning and medical needs as and when needed.
- Systems for keeping children safe are robust. Staff working in all parts of the provision communicate well with each other and receive timely training. This includes paediatric first-aid training.

A message from the Head teacher

Welcome to Stoneydelph, our school caters for children from two years of age in our Daycare / Nursery through to learners of eleven.

We are a happy, caring and welcoming school promoting good manners and respect.

We value every member of our school community and our children are at the heart of all we do.

Our school has a hardworking, friendly staff, all of whom are committed to providing our learners with a 'real and vivid' range of exciting learning opportunities, in a caring and supportive environment, personalised to ensure the needs and interests of your child.

Our extensive grounds, excellent facilities and wide range of resources are used to support the learning of all.

We aim for high academic standards but also believe that the development of personal values, good behaviour, positive attitudes and enjoying learning are crucial to the development of all children.

Our pupils leave Stoneydelph as successful, confident and motivated learners, well prepared for the next step in their learning journey.

We believe that the partnership between parents and school is vital and we actively encourage you to be involved in your child's learning.

This prospectus can provide you with information that you and your child will need to know about the daily life in school but is no substitute for a personal visit. You are warmly invited to contact us to arrange a visit to see our learners at work and experience our learning environment.

I look forward to meeting you and your child.

Mrs Esther Parsons
Head Teacher



Settling into Nursery

Our aims

- To work closely with parents and carers.
- To support your child move from home, family and familiar people into a new community within nursery.
- To help children feel safe, secure and confident in the nursery setting by forming a trusting attachment with their key person.

Helping your child settle in

We hope that you get to know us well and that you and your child have a happy and successful time with us.



Children settle into daycare/nursery settings in very different ways; some may be confident from the outset, whilst others are a little more anxious and experience difficulties in separating from their parent/carer. Please be assured this is a normal part of a child's development. We understand that this may be a worrying experience for a parent however by working closely with you and using our experience of working with younger children, we help your child settle quickly and become confident in their new setting.

An essential part of the settling in process is the information that you provide and share with the daycare/nursery staff. This information provides the staff with a child's individual needs (likes, dislikes, special comforts etc) which may help make them feel more settled and secure. You will find within the welcome pack forms that give you the opportunity to tell us about your child. In addition to this, you will be invited to Stay and Play sessions in daycare/nursery. If you would like to have a home visit made by the Stoneytots Manager please let us know.

The settling in period

The settling in period is the time when you and your child together visit daycare/nursery. This gives you and your child opportunity to meet with your child's key person and become familiar with the setting.

It is important to note that we require you as a parent/carer to help your child settle into daycare/nursery.

As your child settles and develops a relationship with their key person they will come to trust that:

- Their key person and other staff will be caring and meet their needs.
- Staff will deal positively with any problems they may have.
- They will have positive and stimulating experiences in daycare/nursery that will make them want to come back.

The settling in process also allows you as a parent/carer to assess:

- What learning experiences we provide for children
- How staff play and interact with the children having fun whilst learning.

Meet the Staff

Mrs Sadler
Nursery Manager



Miss Horton
Playworker



Mrs Shelton
Playworker



Miss Steventon
Playworker



Miss Sargent
Playworker



Mrs Ross
Playworker



Opening Times & Prices

We are open 8:50am until 15:15pm. Please see the table below for more details on session times and prices.

Time	08:50-11:50	11:50- 12:15 (Paid session only)	12:15-15:15
Price	£13.50	£2.50	£13.50
Age range	2 – 4 years	2 – 4 years	2 – 4 years

If your child is of Nursery age they are entitled to 15 hours free provision. You are able to choose which sessions you would like to use your 15 hours on. You may also qualify for an extra 15 hours; if so your child is able to attend Stoneytots full time and only pay for the half an hour lunch break.

Children who turn three on or between:

- 1 April and 31 August are eligible from the Autumn Term starting in September
- 1 September and 31 December are eligible from the Spring Term starting in January
- 1 January and 31 March are eligible from the Summer Term starting in April

We also offer government funded places which can be used a term after your child turns two, for more information on extra funded places please visit: <https://www.childcarechoices.gov.uk/>



The School Day

Children will come into daycare/nursery via the pedestrian gate entrance on Crowden Road at 8.45-8.50am. A staff member will meet you and your child at the gate. Children will walk into school with their teachers after saying goodbye to you at the gate.

Morning Session - 8.50am – 11.50am

Lunch Session – 11.50am – 12.15pm

Afternoon Session – 12.15pm – 3.15pm

A typical day in Daycare / Nursery

We have a flexible timetable, which accommodates the needs of the children; however, we try to follow this routine:



8.50am	Children arrive	12.15pm	Afternoon session – more children may arrive
9.15am	Carpet time (days of the week song, nursery rhymes and tell them the different activities of the day)	12.15pm-12.45pm	Free flow
9.30-10.30am	Free flow and adult led activities	12.45pm	Carpet time (days of the week song, nursery rhymes and tell them the different activities of the day)
10.30am	Snack time (water or milk and a range of fruit) * Nursery children have free flow snack during their sessions	13.00pm-14.00pm	Outdoor play/Free flow and adult led activities
10.45am	Nappy changing, Fine motor activity/Speech & language activity, Outdoor play	14.00pm	Snack time (water or milk and a range of fruit)) * Nursery children have free flow snack during their sessions
11.15am	Tidy up time, Story time/Circle time/Rewards	14.15pm	Nappy changing, Fine motor activity/ Speech & language activity, Outdoor play
11.50am	Children go home/arrive/get ready for lunch	14.45pm	Tidy up time, Story time/Circle time/Rewards
11.50am-12.30pm	Lunch (the children go to play once they have finished eating)	15.15pm	Children to go home.



Key Person for each child

We have a Key Person system in place - all the children are assigned to a Key Person you will be informed of your child's key worker during the first term. We like to see who the children warm to during the first few weeks before deciding who their key worker will be for the year.

Important numbers

Stoneytots mobile: 07968 298466

Stoneydelph Primary School main office: 01827 896666

Stoneytots manager email:
h.sadler@stoneydelph.staffs.sch.uk

What do you need to bring?

The following items are required daily so your child can be comfortable and access everything they need at Stoneytots:

- A spare set of clothes in for your child, labelled which can be left on their pegs (please still provide this if your child is fully toilet trained as accidents happen and they may get wet in the water tray etc.)
- Appropriate clothing and footwear for the current weather as we spend a lot of time outside (when the seasons change a letter will be sent as a reminder).
- If your child is stopping for lunch, please could you put sandwiches and other items in a labelled lunch bag/box with a small ice-block, if possible.
- Nappies, wipes and nappy bags if your child is required to use them.

Dropping off and picking up

Please ensure you park outside school at all times, there is no parking within school grounds for pupils/ parents during 8.00am – 3:30pm, to ensure maximum safety for all pupils. When dropping your child off, please arrive at the pedestrian gate on Crowden Road. ***If you are running late dropping off your child please take your child to the main school office where a member of staff will escort your child to Stoneytots.***

If you are running late collecting your child or are unavailable to collect them please contact a member of staff and inform them (see collection policy).

We hope all this information helps, please speak to a member of staff if you need further information or wish to discuss your child settling in.

Health and Safety



Medicine

We are only able to administer medication prescribed by a doctor when an indemnity form has been completed. These are available from the school office. **Medication must be handed in at the office and should not be kept in your child's bag.** If it is necessary for your child to take medication longer term, a care plan will be created by Mrs Bevan in consultation with you.

Emergencies

If your child has an accident or becomes unwell during the school day, we will telephone to inform you.

If your child receives a bump to the head, we will text/telephone to advise you and monitor during the afternoon.

If you are unavailable to speak with, we will contact the emergency contacts named on your child's admission form.

It is therefore crucial that you keep us informed of any changes of telephone number.



Medical Appointments

Parents/carers should try to make these out of school hours where possible to avoid disruption to your child's day.



Illness at school:

In cases where a child is unwell at nursery, parents/carers will be contacted, who should then arrange for the child to be collected from nursery.

Missing Children:

If a child is absent for a continuous period of 10 days or more without any contact from the parent/carer we may have to notify the Local Authority. School will contact First Response and take due regard of safeguarding procedures where absence of a particular child is less than 10 days but presents a cause for concern. It may be that the School Liaison and Support Officer or PCSO will make a home visit to establish the whereabouts and safety of your child.



Absence Procedures

Parents and carers are expected to inform school by 9.30am with the reason for absence each day their child is not in, this can be done via telephone on 01827 896666 or via email office@stoneymdelph.staffs.sch.uk. If notification by the parent/carer is not received by 9.30am on the first day of absence, a telephone call or text message will be made to the parent/carer to determine the reason for non-attendance. Where children are absent for second and subsequent days (this does not have to be consecutive) and there has been no contact from parents/carers, Mrs Claire Bevan, School Liaison & Support Officer, will attempt to make contact via telephone, home visit or letter.

Absences – When should I keep my child off school/nursery?

It can be tricky deciding whether or not to keep your child off school or nursery when they're unwell.

But there are government guidelines for schools and nurseries that say when children should be kept off school and when they shouldn't.

If you do keep your child at home, it's important to phone the school or nursery on the first day. Let them know that they won't be in and give them the reason.

If your child is well enough to go to school but has an infection that could be passed on, such as a cold sore or head lice, let their teacher know.

Coughs and colds

It's fine to send your child to school with a minor cough or cold. But if they have a fever, keep them off school until the fever goes. Encourage your child to throw away any used tissues and to wash their hands regularly.

Fever

If your child has a fever, keep them off school until the fever goes away.

Chickenpox

If your child has chickenpox, keep them off school until all the spots have crusted over. This is usually about 5 days after the spots first appeared.

Cold sores

There's no need to keep your child off school if they have a cold sore. Encourage them not to touch the blister or kiss anyone while they have the cold sore, or to share things like cups and towels.

Conjunctivitis

You don't need to keep your child away from school if they have conjunctivitis. Do get advice from your pharmacist. Encourage your child not to rub their eyes and to wash their hands regularly.

Coronavirus – Covid19

The main symptoms of coronavirus are:

- a high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- a new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- a loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

If you or any of your household have any of the main symptoms of coronavirus:

- Get a test to check if you have coronavirus as soon as possible.
- You and anyone you live with should stay at home and not have visitors until you get your test result – only leave your home to have a test.
- Anyone in your support bubble should also stay at home if you have been in close contact with them since your symptoms started or during the 48 hours before they started.

Ear infection

If your child has an ear infection and a fever or severe earache, keep them off school until they're feeling better or their fever goes away.

Hand, foot and mouth disease

If your child has hand, foot and mouth disease but seems well enough to go to school, there's no need to keep them off.

Encourage your child to throw away any used tissues straight away and to wash their hands regularly.

Head lice and nits

There's no need to keep your child off school if they have head lice. Please arrange to treat the headlice as soon as you can.

Impetigo

If your child has impetigo, they'll need antibiotic treatment from the GP. Keep them off school until all the sores have crusted over and healed, or for 48 hours after they start antibiotic treatment. Encourage your child to wash their hands regularly and not to share towels, cups and so on with other children at school.

Ringworm

If your child has ringworm, see your pharmacist unless it's on their scalp, in which case you should see the GP. It's fine for your child to go to school once they have started treatment.

Scarlet fever

If your child has scarlet fever, they'll need treatment with antibiotics from the GP. Otherwise they'll be infectious for 2 to 3 weeks. Your child can go back to school 24 hours after starting antibiotics.

Slapped cheek syndrome (fifth disease)

You don't need to keep your child off school if they have slapped cheek syndrome because once the rash appears, they're no longer infectious. If you suspect your child has slapped cheek syndrome, take them to the GP and let their school know if they're diagnosed with it.

Sore throat

You can still send your child to school if they have a sore throat. But if they also have a fever, they should stay at home until it goes away.

Threadworms

You don't need to keep your child off school if they have threadworms. Speak to your pharmacist, who can recommend a treatment.

Vomiting and diarrhoea

Children with diarrhoea or vomiting should stay away from school for 2 days after their symptoms have gone.

If your child has an illness that may be contagious, please check with the school office/nursery manager before sending your child to school.

Lunchtime

Children should bring a packed lunch with them from home if they are staying during the lunch session. Packed lunches must be brought to school in a lunch box or container clearly labelled with your child's name. Please ensure you provide your child with a healthy packed lunch. For safety, cans, glass bottles and flasks are not allowed.



If your child forgets their packed lunch, please let us know if you will be bringing it to school. If you are unable to, we will provide a packed lunch from school, which you will need to pay for the following day.



Water Bottles

All children are encouraged to drink water throughout the school day. Children need to bring a named water bottle with a sports cap to daycare/nursery. There are water coolers available in both buildings so that we can refill their bottles during the day. Please remember to sterilise or replace bottles regularly.

ParentPay

As we are a cashless school all nursery and daycare fees are all paid for using a secure website called ParentPay, you will be able to pay online using your credit / debit card or continue to make cash payments at PayPoint stores. ParentPay will be our preferred method of making payments to school. Once your child has started in school you will receive a letter with an activation code to set up your ParentPay account. You will also receive a guidebook with instructions included on how to set up your account.

What are the benefits to parents & pupils?

- ParentPay is easy-to-use and will offer you the freedom to make online payments whenever and wherever you like, 24/7
- The technology used is of the highest internet security available ensuring that your money will reach school safely – offering you peace of mind
- Payments can be made by credit/debit card or also through PayPoint
- Full payment histories, balance alerts and statements are available to you securely online at anytime

If you have any questions, please contact the school finance office. For more information, visit www.parentpay.com/parents/

Regular newsletters and letters about specific school events are sent home with children. The school website is also a useful source of information – with policies, pictures and information.

The school website address is: www.stoneydelph.staffs.sch.uk

Special Educational Needs / Learning Support

Please let us know if your child has any problems that may affect his/her learning, e.g.

Speech, eyesight, hearing, medical conditions, physical needs, social concerns.

If your child is finding learning more difficult than his/her peers, we will contact you to discuss how he/she can be helped to improve.

Our Special Education Needs Co-ordinator (SENCO) is Mrs Katie Devitt

If necessary, your child's name will be added to the Learning Support/Needs register. This will ensure

your child receives appropriate help through school or through work with other support agencies. Your support in this process is essential and we will contact you regularly to let you know about your child's progress.

We use the expertise of the Staffordshire Support Teams and other specialists to meet the needs of children with additional learning needs.

We can also refer children/families to our Family Support Services and provide details of how parents can access help for home support, in full confidence.

You are always welcome to discuss your child's progress with staff. An appointment helps to ensure adequate time is available for you and the teacher.



Safety around the school site

We make regular checks of the school site and equipment to ensure that it is safe for our children. You can also help to keep all of our children safe by:

- reporting to the school office first if you need to visit school for any reason during the school day;
- not bringing your car onto school property and taking care when parking in the roads around school at the beginning and end of the school day;
- not bringing dogs onto the school property;
- not taking other people's children home unless the class teacher has been informed by the child's parents.

Care and Safeguarding Children

Under the Education Act 2002 (section 175), schools must make arrangements to safeguard and promote the welfare of children. Parent/carers should know that the law (Children Act 1989) requires all school staff to pass on information which gives rise to a concern about a child's welfare, including risk from neglect, physical, emotional or sexual abuse. The staff will, in general, discuss any concerns with the parent/carer, and where possible, seek their consent to a referral to children's team / agencies. However, this will be done only when such discussion does not place the child at increased risk of significant harm. Schools will seek advice when they have reasonable cause to suspect a child may be suffering or likely to suffer significant harm.

Occasionally, concerns are passed on which are later shown to be unfounded. Parents/carers will appreciate that the designated person for child protection was carrying out their responsibilities in accordance with the law and acting in the best interest of all children.

All staff and volunteers are required to have CRB checks before working with our pupils.

The school will take appropriate disciplinary action when pupils/adults endanger the safety of others or breach school policies.

Behaviour and Anti –Bullying

Our agreed school aims and values include that we should work together to provide:

- a safe, secure and caring environment where everyone is valued and mistakes are accepted as part of learning
- the opportunity to develop positive attitudes, tolerance and respect for self, each other, the community, the environment and the world we live in

Our school rules, agreed with our learners support this:

- treat other children and adults with respect
- never hurting other children or interfering with their property
- take care of the school building, grounds and property.

A small minority of children sometimes show behaviour that is unacceptable and for those children there are a clear set of sanctions contained within our behaviour policy.

We also have a clear set of procedures of how we deal with incidents of bullying. They are contained within our Anti Bullying Policy.

Both policies are reviewed regularly in consultation with our learners, parents and staff and are available from our school office or on our website.

A written reply will be given to any parents requesting leave of absence, whether approved or not. In the cases of leave being unauthorised a Penalty Notice Application may be made (see section above for further details).

For the most up to date advice and guidance, and to access a copy of the revised Code of Conduct for issuing Penalty Notices please go to: www.staffordshire.gov.uk/education or contact the Education Welfare Worker based within the Local Support Team on 01827 782004

Photo Gallery

