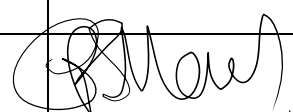


Stoneydelph Primary School
Covid -19 Risk Assessment
Full re-opening of school
September 2020



| Over-arching Risk | Assessed risk if no actions taken | Controls in place | Considering controls in place, current risk level assessed by Headteacher | Further key actions to be taken and by when | Assessment agreed by trust ELT and date |
|---|-----------------------------------|--------------------------------|---|---|---|
| Risk that Stoneydelph Primary School cannot open fully to all pupils in all year groups in line with current DfE Guidance | High | See Key Risk assessments below | Low | |  09/11/20 |

| Key Risks | Assessed risk if no actions taken | Requirement | Controls in place | Considering controls in place, current risk level assessed by Headteacher | Further key actions to be taken and by when |
|--|-----------------------------------|-------------------|---------------------------------------|---|---|
| 1. Risk that an individual who is unwell with COVID-19 symptoms, or who have someone in their household who is unwell, attends school. | High | Must | See Individual risk assessments below | Low | Reminders to parents of procedures for if child is showing symptoms – re-email out 01.09.20 |
| 2. Risk that individuals in school do not carry out regular handwashing in line with DfE guidance. | High | Must | See Individual risk assessments below | Low | Delivery and set up of outside hand sanitiser stations by entrance doors by 01.09.20 |
| 3. Risk that face-coverings are not worn in line with the recommendations | High | Must | See Individual risk assessments below | Low | Face covering guidance given to staff and written into full reopening plan update November 6 th 2020 |
| 3a. Risk that individuals in school do not practice good respiratory hygiene | High | Must | See Individual risk assessments below | Low | |
| 4. Risk that the cleaning regime in school is not in line with DfE guidance | High | Must | See Individual risk assessments below | Low | |
| 5. Risk that contact between individuals is not minimised and social distancing maintained where possible. | High | Properly Consider | See Individual risk assessments below | Low | |
| 6. Risk that PPE equipment is not worn where appropriate | Medium | Must | See Individual risk assessments below | Low | |
| 7. Risk that occupied spaces are not kept well ventilated | High | Must | See Individual risk assessments below | low | |

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|---|--------|-------------------|---------------------------------------|-----|--|
| 7a. Risk that school response to infection is not in line with the DfE guidance | Medium | Must | See Individual risk assessments below | Low | Reliant upon parents informing school – weekly text / email reminders |
| 8. Risk that the educational provision for pupils does not return to normal | Medium | Properly Consider | See Individual risk assessments below | Low | Staff identified / timetable of support identified / pupils identified following assessments / specific target and associated materials identified by 11.09.20 |
| 9. Risk that the trust is not a good employer | Medium | Properly Consider | See Individual risk assessments below | Low | <ul style="list-style-type: none"> • Specific risk assessment for individual identified staff completed before 01.09.20 • Zoom / socially distanced meeting 16.07.20 and summary discussion 01.09.20 • Draft plan shared for consideration 13.07.20 |

| Key risk 1: Risk that an individual who is unwell with COVID-19 symptoms, or who have someone in their household who is unwell, attends school. | | | | |
|--|--|---|---|--|
| Sub-risk | Assessed risk if no actions taken | Controls in place (refer to school plan) | Considering controls in place, current assessed risk level | Further key actions to be taken and by when |
| Children, staff or visitors attend school when they should be self- isolating in line with Public Health England guidance | High | School Plan: sections A, G, I | Low | <ul style="list-style-type: none"> Reminders to parents of procedures for if child is showing symptoms – re-email out 01.09.20 |
| Where a potential case of covid-19 is identified in school it is not dealt with in line with DfE guidance | Medium | School Plan: section G, I | Low | |

| Key risk 2: Risk that individuals in school do not carry out regular handwashing in line with DfE guidance. | | | | |
|--|--|---|---|--|
| Sub-risk | Assessed risk if no actions taken | Controls in place (refer to school plan) | Considering controls in place, current assessed risk level | Further key actions to be taken and by when |
| Facilities for handwashing/sanitising are not in place | High | School plan: sections A, C, D, F | Low | <ul style="list-style-type: none"> Delivery and set up of outside hand sanitiser stations by entrance doors by 01.09.20 |
| Pupils, staff and visitors do not make use of provided facilities in line with DfE guidance | High | School plan: sections A, B, C, D, F, G, H, J, T | Low | |

| Key risk 3: Risk that individuals in school do not practice good respiratory hygiene | | | | |
|--|--|---|---|--|
| Sub-risk | Assessed risk if no actions taken | Controls in place (refer to school plan) | Considering controls in place, current assessed risk level | Further key actions to be taken and by when |
| Facilities for 'catch it, bin it, kill it' such as supplies of tissues, bins and bags are not in place | Medium | School plan: sections A, F | Low | |
| Pupils, staff and visitors do not make use of provided facilities in line with DfE guidance | High | School plan: sections A, B, F, G, H, K, T | Low | |
| Face coverings are not removed and stored safely when entering school. | High | School plan: section C | Low | |

| Key risk 4: Risk that the cleaning regime in school is not in line with DfE guidance | | | | |
|---|--|---|---|--|
| Sub-risk | Assessed risk if no actions taken | Controls in place (refer to school plan) | Considering controls in place, current assessed risk level | Further key actions to be taken and by when |
| Regular cleaning of surfaces in line with PHE guidance is not in place | High | School plan: sections A, B, F, G, J, M, T | Low | |
| Regular cleaning of toilets in line with PHE guidance is not in place | High | School plan: sections A, J, | Low | |
| Regular cleaning of equipment, both indoor and outdoor is not in place | High | School plan: sections A, B, F, G, J, T | Low | |

| Key risk 5: Risk that contact between individuals is not minimised and social distancing maintained where possible. | | | | |
|---|--|---|---|--|
| Sub-risk | Assessed risk if no actions taken | Controls in place (refer to school plan) | Considering controls in place, current assessed risk level | Further key actions to be taken and by when |
| The size of groups or “bubbles” is not practical in this school’s educational setting | High | School plan: sections A, B, C, D, F, M, | Low | |
| The size of groups or “bubbles” does not minimise the opportunities for interaction in this school. | High | School plan: sections A, B, C, D, F, M, T | Low | |
| Groups are mixed for specialist teaching, where this is not necessary | High | School plan: sections B, F, G, S, T | Low | |
| Where teachers and other staff, including supply and contractors, are required to move between groups they are less than 2 metres apart from pupils or other adults, where this is not necessary | High | School plan: sections F, G, H, M, Q, S, | Low | |
| Adults come within 2 metres of pupils in the classroom, where this is not necessary | High | School plan: sections C, D, F, G, M, Q, T | Low | |
| Adults come within 2 metres of each other, where this is not necessary | High | School plan: sections E, F, G, H, M, T | Low | |
| Older children do not keep apart from each other, where this is possible | High | School plan: sections C, D, M, | Low | |
| Classroom set up involves pupils facing each other, where this is not necessary | High | School plan: sections B, F, G, S, | Low | |
| School behaviour policy does not take into account the requirement to minimise mixing of groups or individuals | Medium | School plan: sections O, | Low | |

| Checklist | Plan or Risk Assessment in place |
|--|----------------------------------|
| The following activities should be considered, where applicable, in school and covered by plans or risk assessments in line with the principles above to ensure the risk of contact between individuals or groups is minimised as far as practicable . This list is not exhaustive: | Yes or N/A |
| Start of day arrival at school | Yes |
| End of day departure from school | Yes |
| Travel to and from school | N/A |
| Lunchtimes | Yes |
| Breaktimes | Yes |
| Movement of pupils between different school teaching spaces | Yes |
| Movement of staff between different school teaching spaces | Yes |
| Delivery of curriculum PE | Yes |
| Delivery of curriculum Music | Yes |
| Delivery of curriculum Design & Technology | Yes |
| Delivery of curriculum Art | Yes |
| Delivery of practical Science | Yes |
| Delivery of practical Drama | Yes |
| Assemblies and other large gatherings | Yes |
| Operation of extra curricula activities | Yes |
| Operation of before and after school childcare | Yes |
| Operation of wraparound nursery childcare | N/A |
| Working with SEND children where the child's behaviours may pose an additional risk | Yes |
| Recruitment | N/A |
| Visitors to school | Yes |
| Supply and peripatetic staff operating in school | Yes |
| Trainee teachers and apprentices in school | N/A |
| Gatherings of staff, eg: staffroom, meetings or training. | Yes |
| Delivery of catering | Yes |
| Contractors working on site | Yes |
| Educational visits | Yes |
| One to one and catch up support | Yes |
| Use of classroom resources | Yes |
| Marking and review of pupil work | Yes |

| Key risk 6: Risk that PPE equipment is not worn where appropriate | | | | |
|--|--|---|---|--|
| Sub-risk | Assessed risk if no actions taken | Controls in place (refer to school plan) | Considering controls in place, current assessed risk level | Further key actions to be taken and by when |
| Appropriate PPE is not worn when dealing with a child who is showing symptoms of Covid-19 and where adult cannot keep 2 metres apart | Medium | School plan: sections I, K, T | Low | |
| Appropriate PPE is not worn when a child has routine intimate care needs where PPE would normally be worn. | Low | School plan: sections A, T | Low | |

| Key risk 7: Risk that school response to a confirmed infection is not in line with the DfE guidance (New requirement from 1 July 2020) | | | | |
|--|--|---|---|--|
| Sub-risk | Assessed risk if no actions taken | Controls in place (refer to school plan) | Considering controls in place, current assessed risk level | Further key actions to be taken and by when |
| Employees are unaware of the NHS Test and Trace process and that they must have a test in the event of displaying symptoms. | Medium | School plan: sections A, G, I | Low | |
| Employees are unaware that they must provide details of close contacts if asked to by NHS Test and Trace. | Medium | School plan: sections A, G, I | Low | |
| Employees are unaware that they must self-isolated if they are diagnosed with Covid-19 or have been in contact with someone diagnosed with Covid-19. | Medium | School plan: sections G, I, | Low | |
| Parents and carers are unaware of the NHS Test and Trace process and that their child must have a test in the event of displaying symptoms. | Medium | School plan: sections C, H, I, | Low | |
| Parents and carers are unaware that they must provide details of close contacts of their child if asked to by NHS Test and Trace. | Medium | School plan: sections C, H, I | Low | |
| Parents and carers are unaware that their child must self-isolated if they are diagnosed with Covid-19 or have been in contact with someone diagnosed with Covid-19. | Medium | School plan: sections C, H, I, | Low | |
| Staff, parents and carers do not inform the school if they or household member has a positive test for Covid-19 | High | School plan: sections C, G, H, I, | Medium | Weekly text / email reminders to parents. On going monitoring of any issues arising and development of further actions if this becomes an issue. |
| In the event of a positive Covid-19 case in school, school does not contact local health protection team and comply fully with their advice. | Low | School plan: sections H, I | Low | |

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| In the event of a positive Covid-19 case, school does not have records of close contacts made in school | High | School plan: sections H, I | Low | |
| Key risk 8: Risk that the educational provision for pupils does not return to normal | | | | |
| Sub-risk | Assessed risk if no actions taken | Controls in place (refer to school plan) | Considering controls in place, current assessed risk level | Further key actions to be taken and by when |
| A broad and ambitious curriculum is not in place | Low | School plan: section S | Low | |
| Government funded intervention and catch up program is not effective | High | School plan: section R | Low | Staff identified / timetable of support identified / pupils identified following assessments / specific target and associated materials identified by 11.09.20 |
| Appropriate integrated remote learning package is not immediately in place for individuals, groups or whole school in the event of education not being able to be provided physically. | High | School plan: sections N, S | Low | |

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| Key risk 9: Risk that the trust is not a good employer | | | | |
| Sub-risk | Assessed risk if no actions taken | Controls in place (refer to school plan) | Considering controls in place, current assessed risk level | Further key actions to be taken and by when |
| Employees with increased personal risks are not protected | Low | School plan: sections G, I | Low | Specific risk assessment for individual identified staff completed before 01.09.20 |
| Employees are anxious about coming to work due to covid-19 | Medium | School plan: section G | Low | |
| Employees are not fully trained on the school opening plan | Medium | School plan: section A | Low | Zoom meeting 16.07.20 and summary 01.09.20 |
| Employees are not fully consulted on the school opening plan | High | School plan: section A | Low | Draft plan shared for consideration 13.07.20 |

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| Workload once open is not achievable | High | School plan: section G | Low | |
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Resources

Government guidance:

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools#A>

Risk matrix:

| | | LIKELIHOOD | | | | |
|----------|-------------|---------------|----------|--------|-------------|----------------|
| | | VERY UNLIKELY | UNLIKELY | LIKELY | HIGH LIKELY | ALMOST CERTAIN |
| SEVERITY | NEGLIGIBLE | LOW | LOW | LOW | LOW | LOW |
| | MINOR | LOW | LOW | LOW | MEDIUM | MEDIUM |
| | SERIOUS | LOW | MEDIUM | MEDIUM | MEDIUM | HIGH |
| | SEVERE | LOW | MEDIUM | MEDIUM | HIGH | HIGH |
| | VERY SEVERE | MEDIUM | MEDIUM | HIGH | HIGH | HIGH |