

Stoneydelph Primary School
Covid -19 Risk Assessment
Full re-opening of school
September 2020



Over-arching Risk	Assessed risk if no actions taken	Controls in place	Considering controls in place, current risk level assessed by Headteacher	Further key actions to be taken and by when	Assessment agreed by trust ELT and date
Risk that Stoneydelph Primary School cannot open fully to all pupils in all year groups in line with current DfE Guidance	High	See Key Risk assessments below	Low		

Key Risks	Assessed risk if no actions taken	Requirement	Controls in place	Considering controls in place, current risk level assessed by Headteacher	Further key actions to be taken and by when
1. Risk that an individual who is unwell with COVID-19 symptoms, or who have someone in their household who is unwell, attends school.	High	Must	See Individual risk assessments below	Low	Reminders to parents of procedures for if child is showing symptoms – re-email out 01.09.20
2. Risk that individuals in school do not carry out regular handwashing in line with DfE guidance.	High	Must	See Individual risk assessments below	Low	Delivery and set up of outside hand sanitiser stations by entrance doors by 01.09.20
3. Risk that individuals in school do not practice good respiratory hygiene	High	Must	See Individual risk assessments below	Low	
4. Risk that the cleaning regime in school is not in line with DfE guidance	High	Must	See Individual risk assessments below	Low	
5. Risk that contact between individuals is not minimised and social distancing maintained where possible.	High	Properly Consider	See Individual risk assessments below	Low	
6. Risk that PPE equipment is not worn where appropriate	Medium	Must	See Individual risk assessments below	Low	
7. Risk that school response to infection is not in line with the DfE guidance	Medium	Must	See Individual risk assessments below	Low	Reliant upon parents informing school – weekly text / email reminders
8. Risk that the educational provision for pupils does not return to normal	Medium	Properly Consider	See Individual risk assessments below	Low	Staff identified / timetable of support identified / pupils

					identified following assessments / specific target and associated materials identified by 11.09.20
9. Risk that the trust is not a good employer	Medium	Properly Consider	See Individual risk assessments below	Low	<ul style="list-style-type: none"> • Specific risk assessment for individual identified staff completed before 01.09.20 • Zoom / socially distanced meeting 16.07.20 and summary discussion 01.09.20 • Draft plan shared for consideration 13.07.20

Key risk 1: Risk that an individual who is unwell with COVID-19 symptoms, or who have someone in their household who is unwell, attends school.				
Sub-risk	Assessed risk if no actions taken	Controls in place (refer to school plan)	Considering controls in place, current assessed risk level	Further key actions to be taken and by when
Children, staff or visitors attend school when they should be self- isolating in line with Public Health England guidance	High	School Plan: sections A, G, I	Low	<ul style="list-style-type: none"> Reminders to parents of procedures for if child is showing symptoms – re-email out 01.09.20
Where a potential case of covid-19 is identified in school it is not dealt with in line with DfE guidance	Medium	School Plan: section G, I	Low	

Key risk 2: Risk that individuals in school do not carry out regular handwashing in line with DfE guidance.				
Sub-risk	Assessed risk if no actions taken	Controls in place (refer to school plan)	Considering controls in place, current assessed risk level	Further key actions to be taken and by when
Facilities for handwashing/ sanitising are not in place	High	School plan: sections A, C, D, F	Low	<ul style="list-style-type: none"> Delivery and set up of outside hand sanitiser stations by entrance doors by 01.09.20
Pupils, staff and visitors do not make use of provided facilities in line with DfE guidance	High	School plan: sections A, B, C, D, F, G, H, J, T	Low	

Key risk 3: Risk that individuals in school do not practice good respiratory hygiene				
Sub-risk	Assessed risk if no actions taken	Controls in place (refer to school plan)	Considering controls in place, current assessed risk level	Further key actions to be taken and by when
Facilities for 'catch it, bin it, kill it' such as supplies of tissues, bins and bags are not in place	Medium	School plan: sections A, F	Low	
Pupils, staff and visitors do not make use of provided facilities in line with DfE guidance	High	School plan: sections A, B, F, G, H, K, T	Low	
Face coverings are not removed and stored safely when entering school.	High	School plan: section C	Low	

Key risk 4: Risk that the cleaning regime in school is not in line with DfE guidance				
Sub-risk	Assessed risk if no actions taken	Controls in place (refer to school plan)	Considering controls in place, current assessed risk level	Further key actions to be taken and by when
Regular cleaning of surfaces in line with PHE guidance is not in place	High	School plan: sections A, B, F, G, J, M, T	Low	
Regular cleaning of toilets in line with PHE guidance is not in place	High	School plan: sections A, J,	Low	
Regular cleaning of equipment, both indoor and outdoor is not in place	High	School plan: sections A, B, F, G, J, T	Low	

Key risk 5: Risk that contact between individuals is not minimised and social distancing maintained where possible.				
Sub-risk	Assessed risk if no actions taken	Controls in place (refer to school plan)	Considering controls in place, current assessed risk level	Further key actions to be taken and by when
The size of groups or “bubbles” is not practical in this school’s educational setting	High	School plan: sections A, B, C, D, F, M,	Low	
The size of groups or “bubbles” does not minimise the opportunities for interaction in this school.	High	School plan: sections A, B, C, D, F, M, T	Low	
Groups are mixed for specialist teaching, where this is not necessary	High	School plan: sections B, F, G, S, T	Low	
Where teachers and other staff, including supply and contractors, are required to move between groups they are less than 2 metres apart from pupils or other adults, where this is not necessary	High	School plan: sections F, G, H, M, Q, S,	Low	
Adults come within 2 metres of pupils in the classroom, where this is not necessary	High	School plan: sections C, D, F, G, M, Q, T	Low	
Adults come within 2 metres of each other, where this is not necessary	High	School plan: sections E, F, G, H, M, T	Low	
Older children do not keep apart from each other, where this is possible	High	School plan: sections C, D, M,	Low	
Classroom set up involves pupils facing each other, where this is not necessary	High	School plan: sections B, F, G, S,	Low	
School behaviour policy does not take into account the requirement to minimise mixing of groups or individuals	Medium	School plan: sections O,	Low	

Checklist	Plan or Risk Assessment in place
The following activities should be considered, where applicable, in school and covered by plans or risk assessments in line with the principles above to ensure the risk of contact between individuals or groups is minimised as far as practicable . This list is not exhaustive:	Yes or N/A
Start of day arrival at school	Yes
End of day departure from school	Yes
Travel to and from school	N/A
Lunchtimes	Yes
Breaktimes	Yes
Movement of pupils between different school teaching spaces	Yes
Movement of staff between different school teaching spaces	Yes
Delivery of curriculum PE	Yes
Delivery of curriculum Music	Yes
Delivery of curriculum Design & Technology	Yes
Delivery of curriculum Art	Yes
Delivery of practical Science	Yes
Delivery of practical Drama	Yes
Assemblies and other large gatherings	Yes
Operation of extra curricula activities	Yes
Operation of before and after school childcare	Yes
Operation of wraparound nursery childcare	N/A
Working with SEND children where the child's behaviours may pose an additional risk	Yes
Recruitment	N/A
Visitors to school	Yes
Supply and peripatetic staff operating in school	Yes
Trainee teachers and apprentices in school	N/A
Gatherings of staff, eg: staffroom, meetings or training.	Yes
Delivery of catering	Yes
Contractors working on site	Yes
Educational visits	Yes
One to one and catch up support	Yes
Use of classroom resources	Yes
Marking and review of pupil work	Yes

Key risk 6: Risk that PPE equipment is not worn where appropriate				
Sub-risk	Assessed risk if no actions taken	Controls in place (refer to school plan)	Considering controls in place, current assessed risk level	Further key actions to be taken and by when
Appropriate PPE is not worn when dealing with a child who is showing symptoms of Covid-19 and where adult cannot keep 2 metres apart	Medium	School plan: sections I, K, T	Low	
Appropriate PPE is not worn when a child has routine intimate care needs where PPE would normally be worn.	Low	School plan: sections A, T	Low	

Key risk 7: Risk that school response to a confirmed infection is not in line with the DfE guidance (New requirement from 1 July 2020)				
Sub-risk	Assessed risk if no actions taken	Controls in place (refer to school plan)	Considering controls in place, current assessed risk level	Further key actions to be taken and by when
Employees are unaware of the NHS Test and Trace process and that they must have a test in the event of displaying symptoms.	Medium	School plan: sections A, G, I	Low	
Employees are unaware that they must provide details of close contacts if asked to by NHS Test and Trace.	Medium	School plan: sections A, G, I	Low	
Employees are unaware that they must self-isolated if they are diagnosed with Covid-19 or have been in contact with someone diagnosed with Covid-19.	Medium	School plan: sections G, I,	Low	
Parents and carers are unaware of the NHS Test and Trace process and that their child must have a test in the event of displaying symptoms.	Medium	School plan: sections C, H, I,	Low	
Parents and carers are unaware that they must provide details of close contacts of their child if asked to by NHS Test and Trace.	Medium	School plan: sections C, H, I	Low	
Parents and carers are unaware that their child must self-isolated if they are diagnosed with Covid-19 or have been in contact with someone diagnosed with Covid-19.	Medium	School plan: sections C, H, I,	Low	
Staff, parents and carers do not inform the school if they or household member has a positive test for Covid-19	High	School plan: sections C, G, H, I,	Medium	Reliant upon parents informing school – weekly text / email reminders
In the event of a positive Covid-19 case in school, school does not contact local health protection team and comply fully with their advice.	Low	School plan: sections H, I	Low	
In the event of a positive Covid-19 case, school does not have records of close contacts made in school	High	School plan: sections H, I	Low	

Key risk 8: Risk that the educational provision for pupils does not return to normal				
Sub-risk	Assessed risk if no actions taken	Controls in place (refer to school plan)	Considering controls in place, current assessed risk level	Further key actions to be taken and by when
A broad and ambitious curriculum is not in place	Low	School plan: section S	Low	
Government funded intervention and catch up program is not effective	High	School plan: section R	Low	Staff identified / timetable of support identified / pupils identified following assessments / specific target and associated materials identified by 11.09.20
Appropriate integrated remote learning package is not immediately in place for individuals, groups or whole school in the event of education not being able to be provided physically.	High	School plan: sections N, S	Low	

Key risk 9: Risk that the trust is not a good employer				
Sub-risk	Assessed risk if no actions taken	Controls in place (refer to school plan)	Considering controls in place, current assessed risk level	Further key actions to be taken and by when
Employees with increased personal risks are not protected	Low	School plan: sections G, I	Low	Specific risk assessment for individual identified staff completed before 01.09.20
Employees are anxious about coming to work due to covid-19	Medium	School plan: section G	Low	
Employees are not fully trained on the school opening plan	Medium	School plan: section A	Low	Zoom meeting 16.07.20 and summary 01.09.20
Employees are not fully consulted on the school opening plan	High	School plan: section A	Low	Draft plan shared for consideration 13.07.20
Workload once open is not achievable	High	School plan: section G	Low	

Resources

Government guidance:

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools#A>

Risk matrix:

		LIKELIHOOD				
		VERY UNLIKELY	UNLIKELY	LIKELY	HIGH LIKELY	ALMOST CERTAIN
SEVERITY	NEGLIGIBLE	LOW	LOW	LOW	LOW	LOW
	MINOR	LOW	LOW	LOW	MEDIUM	MEDIUM
	SERIOUS	LOW	MEDIUM	MEDIUM	MEDIUM	HIGH
	SEVERE	LOW	MEDIUM	MEDIUM	HIGH	HIGH
	VERY SEVERE	MEDIUM	MEDIUM	HIGH	HIGH	HIGH